

*Charter*  
2000-2002

NATIONAL CAPITAL MEMORIAL COMMISSION

A. OFFICIAL DESIGNATION.

The official designation of this Federal advisory committee is the National Capital Memorial Commission (Commission).

B. PURPOSES.

The purposes of the Commission are to:

1. Prepare and recommend to the Secretary of the Interior and the Administrator of the General Services Administration, broad criteria, guidelines, and policies and procedures for memorializing persons and events on Federal lands in the National Capital Region (as defined in the National Capital Planning Act of 1952, as amended) through the media of monuments, memorials, statues and other commemorative works;
2. Examine each memorial proposal for adequacy and appropriateness, and make recommendations to the Secretary and the Administrator with respect to site location on Federal land in the National Capital Region; and
3. Serve as an information focal point for those seeking to erect memorials on Federal land in the National Capital Region.

C. DUTIES AND RESPONSIBILITIES.

The duties of the Commission are solely advisory and are as stated in paragraph B, above.

D. MEMBERSHIP.

1. The Commission will be composed of eight ex officio members, as follows:
  - a. Director, National Park Service
  - b. Architect of the Capitol
  - c. Chairman, American Battle Monuments Commission
  - d. Chairman, National Capital Planning Commission
  - e. Chairman, Commission of Fine Arts
  - f. Mayor, District of Columbia
  - g. Commissioner, Public Buildings Service, General Services Administration
  - h. Secretary, Department of Defense
2. Members of the Commission will receive no pay, allowances, or benefits by reason of their service on the Commission. However, while away from their homes or regular places of business in the performance of services for the Commission, members will be allowed travel expenses, including per diem in lieu of subsistence in the same manner as persons employed intermittently in government service are allowed such expenses under section 5703 of title 5 of the United States Code.

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E. ADMINISTRATION.

1. CHARTER. The Commission is subject to the provisions of the Federal Advisory Committee Act (FACA), 5 U.S.C. Appendix (1994), and will not meet or take action unless the chartering requirements of sections 9 and 14(b) of the Act have been complied with. The Commission is subject to rechartering every biennial anniversary of its November 14, 1986, establishment under Public Law 99-652. This charter is for the period November 14, 2000, to November 14, 2002.
2. DESIGNATED FEDERAL OFFICIAL. The Commission reports to the Secretary of the Interior, U.S. Department of the Interior, Washington, DC 20240. The Director of the National Park Service, or the Director's designee, will serve as the Designated Federal Official (DFO) as required by Section 10 of FACA.
3. CHAIRMAN. The Director of the National Park Service, or the Director's designee will serve as the Chairman of the Commission.
4. SUPPORT AND COST. Support for the Commission is provided by the, National Park Service, U.S. Department of the Interior. The estimated annual operating cost of the Commission is \$5,000, which includes the cost of one-quarter work-year of staff support.
5. MEETINGS. The Commission will meet at least twice annually. All meetings of the Commission will be subject to the provisions of FACA, 5 U.S.C. Appendix (1994). The Commission will act and advise by affirmative vote of a majority of the members thereof. Each of the foregoing ex officio members may designate an alternate to attend meetings in his or her place.

F. DURATION AND DATE OF TERMINATION.

In view of the objectives, scope and purposes of the Commission, it is expected to continue beyond the foreseeable future.

G. AUTHORITY.

The National Capital Memorial Commission is established by authority of Public Law 91-383, as superseded by Public Law 99-652, November 14, 1986.



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Secretary of the Interior

Date Signed

DATE CHARTER FILED

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